

# **Privacy Policy**

This Privacy Policy will explain how our organization uses the personal data we collect from you when you use our website.

## **Topics**

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#### 1. What data do we collect?

All Our Minds® Ltd collects the following data:

- 1a. Personal identification information including, but not limited to,
  - Name
  - Email Address
  - Phone Number
- 1b. Surveys and applications forms for promotional, testing and market research purposes.

## 2. How do we collect your data?

You directly provide All Our Minds® Ltd with most of the data we collect. We collect data and process data when you:

- 2a. Register online or place an order for any of our products or services
- 2b. Voluntarily complete a customer survey or provide feedback on any of our message boards or via email.
- 2c. Use or view our website via your browser's cookies.



All Our Minds®. Vision Exchange Building, Triq it-Territorjals, Zone 1, Central Business District, Birkirkara, CBD 1070, Malta

**VAT No:** MT25165307

E: info@allourminds.com



# **Privacy Policy cont.**

### 3. How will we use your data?

All Our Minds® Ltd collects your data so we can:

- 3a. Process your order and/or manage your account.
- 3b. Email you with special offers on other products and services we think you might like.

If you agree, **All Our Minds**° **Ltd** will share your data with our partner companies so that they offer you their products and services

#### LIST OF ORGANIZATIONS THAT WILL RECEIVE DATA

When **All Our Minds**° **Ltd** processes your order, it may send your data to, and also use the resulting information from, credit reference agencies to prevent fraudulent purchases.

## 4. How do we store your data?

**All Our Minds**° **Ltd** securely stores your data at [ENTER TYPE OF DATA] for [ENTER TIME PERIOD]. Once this time has expired, we will delete your data by [ENTER HOW YOU DELETE USERS' DATA].

#### 5. Marketing

All Our Minds® Ltd would like to send you information about products and services of ours that we think you might like. If you have agreed to receive marketing, you may always opt out at a later date. You have the right at any time to stop All Our Minds® Ltd from contacting you for marketing purposes. If you no longer wish to be contacted for marketing purposes, [PLEASE CLICK HERE]

# 6. What are your data protection rights?

**All Our Minds**° **Ltd** would like to make sure you are fully aware of all your data protection rights. Every is entitled to the following:

#### 6a. The right to access

You have the right to request **All Our Minds® Ltd** for copies of your personal data. We may charge you a small fee for this service



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# **Privacy Policy cont.**

### 6. What are your data protection rights? (Cont.)

#### 6b. The right to rectification

You have the right to request that **All Our Minds**° **Ltd** correct any information you believe is inaccurate. You also have the right to request **All Our Minds**° **Ltd** to complete information you believe is incomplete.

#### 6c. The right to erasure

You have the right to request that **All Our Minds® Ltd** erase your personal data, under certain conditions.

#### 6d. The right to restrict processing

You have the right to request that **All Our Minds® Ltd** restrict the processing of your personal data, under certain conditions.

#### 6e. The right to object to processing

You have the right to object to All Our Minds® Ltd processing your personal data, under certain conditions.

#### 6f. The right to data portability

You have the right to request that **All Our Minds**° **Ltd** transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would to exercise any of these rights, please contact us at:

Email: info@allourminds.com

Address: All Our Minds®. Vision Exchange Building,

Triq it-Territorjals, Zone 1, Central

Business District, Birkirkara, CBD 1070,

Malta



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# **Privacy Policy cont.**

#### 7. What are cookies?

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit our websites, we may collect information from you automatically through cookies or similar technology. For further information, please visit: allaboutcookies.org

#### 8. How do we use cookies?

All Our Minds® Ltd uses cookies in a range of ways to improve your experience on our website, including:

8a. Keeping you signed in.

8b. Understanding how you use our website.

### 9. What types of cookies do we use?

There are a number of different types of cookies, however, our website uses:

#### 9a. Functionality

**All Our Minds® Ltd** uses these cookies so that we recognize you on our website and remember your previously selected preference. These could include what language you prefer and location you are in. A mix of first-party and third-party cookies are used.

#### 9b. Advertising

All Our Minds® Ltd uses these cookies to collection information about your visit to our website, the content you viewed, the links you followed and information about your browser, device, and your IP address. All Our Minds® Ltd sometimes share some limited aspects of this data with third-parties for advertising purposes. We may also share online data collected through cookies with our advertising partners. This means that when you visit another website, you may be shown advertising based on your browsing patterns on our website.



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### 10. How to manage cookies

You can set your browser not to accept cookies, and the above website tells you how to remove cookies from your browser. However, in a few cases, some of our website features may not function as a result.

## 11. Privacy policies on other websites

The **All Our Minds**° **Ltd** website contains links to other websites. Our privacy policy applies only to our website, so if you click on a link to another website, you should read their privacy policy.

## 12. Changes to our privacy policy

**All Our Minds**° **Ltd** keeps its privacy policy under regular review and places any updates on this webpage. The privacy policy was last updated on:

#### **19 JANUARY 2024**

#### 13. How to contact us

If you have any questions about **All Our Minds**° **Ltd**'s privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights please do not hesitate to contact us by one of the following correspondence:

Email: info@allourminds.com

Address: All Our Minds®. Vision Exchange Building,

Triq it-Territorjals, Zone 1, Central Business District, Birkirkara, CBD 1070,

Malta

# 14. How to contact appropriate authorities

Should you wish to report a complaint or if you feel that **All Our Minds**° **Ltd** has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office



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